



**Region 5 2022 Spring Assembly**  
**March 11th, 12th, and 13th, 2022**  
**Location: Zoom**

**Saturday, March 12, 2022 – Morning Session**

- 1) The 2022 Spring Assembly Saturday Morning Session was called to order by the Region 5 Chair – Eileen C. at 8:30 AM ET, 7:30 AM CT. Opened with:
  - a) The OA Responsibility Pledge and the Serenity Prayer.
  - b) For Today was read by Pam P.
  - c) The 12 Steps were read by Pat K.
  - d) 12 Traditions were read by Kelly C.

2) Credentials Report:

- a) The Credential Report Roll Call was conducted by the Region 5 Vice-Chair – Deanna B.
- b) Counts were:

Voting Reps Present:	24
Voting Officers Present:	4
<b>Eligible Voters Present:</b>	<b>28</b>
Non-voting Alternates, Guests	10
Parliamentarian	1
Region Trustee	1
<b>Total Attendance</b>	<b>40</b>

- c) The full Credentials Report can be found in Packet C: “C03.2022 Spring Assembly Credentials.pdf”.
- d) The Region 5 Chair declared a quorum to be present.
- e) There was no objection to the Credentials Report as presented. The Credentials Report was approved.

3) Standing Rules:

- a) The Virtual Standing Rules, distributed in Packet A, were read by Bylaws Committee Chair - Marilyn D.
- b) Hearing no objections, the Standing Rules were adopted as is.

4) Agenda:

- a) Corrections to the proposed Agenda for the Assembly.
- b) Hearing no objections, the Agenda was adopted.
- c) The adopted Agenda is in Packet C as file “C04.R5 2022 Spring Assembly Agenda.pdf”.

5) Consent Agenda:

- a) Corrections to the proposed Consent Agenda for the Assembly.
- b) Hearing no objections, the Consent Agenda was adopted.
- c) The adopted Consent Agenda is in Packet C as file “C05.R5 2022 Spring Assembly Consent Agenda.pdf”.

6) Countdown for years of Abstinence was conducted.

7) Introduction of Assembly Newcomers (Green Dots) was conducted.

- 8) Volunteer Service:
  - a) Carol DP was appointed Timer.
- 9) Former Region 5 Officers were introduced:
  - a) Denise O. – Former Region 5 Treasurer and Chair
  - b) Chris B. – Former Region 5 Vice-Chair
  - c) Mike B. – Former Region 5 Vice-Chair
  - d) Marilyn A. – Former Region 5 Vice-Chair, R5 Trustee
  - e) Judy W. – Former Region 5 Secretary
  - f) Joel I. – Former Region 5 Secretary
  - g) Gerri M. – Former Region 5 Treasurer
- 10) Minutes Approval Committee:
  - a) Pam P. and Amanda M. were appointed to the Minutes Approval Committee.
- 11) Nominating Committee:
  - a) Melissa B. (OH), Cecelia S. (MI), Suzette R. (IN), Judy W. (WI), and Kathy C. (KY) were appointed to the Nominating Committee.
- 12) Executive Committee Reports Q/A:
  - a) Region 5 Chair
    - i) Nothing additional to report and no questions.
  - b) Region 5 Vice-Chair
    - i) Nothing additional to report and no questions.
  - c) Region 5 Secretary
    - i) Nothing additional to report and no questions.
  - d) Region 5 Treasurer
    - i) Reviewed Budget items.
    - ii) Discussed updating the process for the monthly reconciliation of bank accounts.
    - iii) No additional questions.
  - e) Region 5 Trustee
    - i) Reviewed WSBC items.
    - ii) Presented new guidelines for sharing copyrighted OA material during online meetings.
    - iii) No additional questions.
  - f) Region 5 DCC
    - i) Reviewed website updating information.
    - ii) Explained Assembly assignments for rewriting and updating sections and pages for the website.
    - iii) Discussed timing and deadlines. Edits Due by March 31<sup>st</sup>.
    - iv) No additional questions.
- 13) Announcements were made.
- 14) The 2022 Spring Morning Assembly was adjourned at 9:41 AM ET, 8:41 AM CT for Committee Meetings starting at 9:55 AM ET, 8:55 AM CT and then lunch with the Third Step Prayer.

## Saturday, March 12, 2022 – Afternoon Session

- 1) The 2022 Spring Assembly Saturday Afternoon Session was called to order by the Chair – Eileen C. at 1:31 PM ET, 12:31 PM CT. Opened with:
  - a) The OA Responsibility Pledge followed by the Serenity Prayer.
  - b) OA Concepts 1-7 were read by Suzette R.
  - c) OA Concepts 8-12 were read by Christine G.

- 2) Volunteer Service:

- a) Maureen R. was appointed Timer.

- 3) Credentials Report:

- a) The Credential Report Update Roll Call was conducted by Region 5 Vice-Chair – Deanna B.

- b) Counts were:

Voting Reps Present:	25
Voting Officers Present:	4
<b>Eligible Voters Present:</b>	<b>29</b>
Non-voting Alternates, Guests	11
Parliamentarian	1
Region Trustee	1
<b>Total Attendance</b>	<b>42</b>

- c) The full Credentials Report can be found in Packet C: “C03.2022 Spring Assembly Credentials.pdf”.
    - d) There was no objection to the Credentials Report as presented. The Credentials Report was approved.

- 4) Minutes Approval Committee for the 2021 Fall (October).

- a) No corrections were proposed.
  - b) As there were no objections to the 2021 Fall Assembly Minutes as presented, the Minutes were approved by the Assembly.

- 5) Linda P. instructed the Assembly on how to make a 7<sup>th</sup> Tradition donation.

- 6) Parliamentarian Moment was presented by Denise O. about eligible voters and amending Motions.

- 7) Outreach Committee of the Whole, lead by Vice-Chair – Deanna B.

- a) Deanna did an opening introduction.
    - i) Preston F. spoke about the existing Sponsorship Task Force sub-committee.
    - ii) Barb K. spoke about the existing IG<sub>2</sub>IG sub-committee.
    - iii) Linda P. spoke about the existing PIPO sub-committee.
  - b) Deanna explained S.M.A.R.T. Goals.
  - c) Joel spoke to the current sub-committees and about their being able to develop some of the new webpage content that we need for the new website design.
  - d) Brainstorming on ideas for 2022 Goals was conducted.
  - e) Voting for the new Goals and Outreach Committee of the Whole Sub-committees for 2022 was conducted.
  - f) Goals and new Outreach Committee of the Whole Sub-committees were approved.
  - g) Members chose new Outreach Committee of the Whole Sub-committees.

- 8) 15-minute break: starting at 3:10 PM ET till 3:25 PM ET, 2:10 PM CT till 2:25 PM CT.

- 9) Outreach Committee of the Whole Sub-committees met in breakout rooms for 1:15 minutes.
  - a) Sponsorship Sub-committee (name to be determined)
  - b) Intergroup Resource Sub-committee
  - c) PIPO Sub-committee
- 10) Announcements were made.
- 11) The 2022 Spring Saturday Afternoon Assembly was adjourned at 3:54 PM ET, 4:54 PM CT with The OA Promise.

### Sunday, March 13, 2022 – Morning Session

- 1) The 2022 Spring Assembly Sunday Morning Session was called to order by the Region 5 Chair – Eileen C. at 8:30 AM ET, 8:30 AM Central Time. Opened with:
  - a) The OA Responsibility Pledge and the Serenity Prayer.
  - b) For Today was read by Marilyn D.
  - c) The OA Diversity Statement was read by Phil C.
- 2) Volunteer Service:
  - a) Carol DP was appointed Timer.
- 3) Credentials Report
  - a) The Credentials Report Update Roll Call was conducted by the Region 5 Vice-Chair – Deanna B.
  - b) Counts were:

Voting Reps Present:	25
Voting Officers Present:	4
<b>Eligible Voters Present:</b>	<b>29</b>
Non-voting Alternates, Guests	9
Parliamentarian	1
Region Trustee	1
<b>Total Attendance</b>	<b>40</b>

- c) The full Credentials Report can be found in Packet C: “C03.2022 Spring Assembly Credentials.pdf”.
  - d) There was no objection to the Credentials Report as presented. The Credentials Report is approved.
- 4) Business Committee Reports:
  - a) Bylaws Committee
    - i) Report presented by the Bylaws Committee Chair – Marilyn D.
    - ii) No questions.
  - b) Convention Committee
    - i) Report was presented by the Convention Committee Co-Chair – Kerry M.
    - ii) No questions.
  - c) Finance Committee
    - i) Report presented by the Finance Committee Chair – Linda P.
      - (1) Eileen asked about hiring outside help for reviewing finances and the pricing involved.
    - ii) No additional questions.

- d) Media Committee
  - i) Report presented by the Media Committee Chair – Shirley L.
  - ii) No questions.
- e) Nominating Committee
  - i) Report presented by the Nominating Committee Chair – Judy W.
  - ii) No questions.
- 5) Committee of the Whole Reports:
  - a) Sponsorship Sub-committee (name to be determined)
    - i) Presented by Subcommittee Chair – Pamalar B.
    - ii) Pat K. – We need to disable the Sponsorship request elements from the website.
    - iii) No questions.
  - b) Intergroup Resource Sub-committee
    - i) Presented by Sub-committee Chair – Cecelia S.
      - (1) Christine G. – Can Reps represent both in-person and virtual meetings at Region.
    - ii) No additional questions.
  - c) PIPO Sub-committee
    - i) Presented by by Sub-committee Chair – Phil C.
    - ii) No questions.
- 6) New Business:
  - a) Policy Motion P9.

**MOVE TO :**

Update the current Policies and Procedures to clarify the Purpose of the Finance Committee in establishing the Prudent Reserve:

**SUGGESTED LANGUAGE:**

Finance Committee: Prepares the annual budget for approval at the last assembly of the year. **Establishes and manages** ~~Manages the investments and use of funds of~~ the prudent reserve. This includes maintenance of bank accounts at a level to avoid transaction fees. The Region 5 treasurer serves as chair of this committee.

- i) The Policy Motion P9 was seconded.
- ii) The Policy Motion P9 was presented by the Bylaws Committee Chair – Marilyn D.

b) Policy Motion to Amend P9A.

**MOVE TO :**

Update the current Policies and Procedures to clarify the Purpose of the Finance Committee in establishing the Prudent Reserve:

**PROPOSED WORDING**

**Page C-8, I.H.3**

Finance Committee: Prepares the annual budget for approval at the last assembly of the year, **as well as establishes** and manages ~~the investment and use of funds of~~ the prudent reserve. This includes maintenance of bank accounts at a level to avoid transaction fees. The Region 5 treasurer serves as chair of this committee.

- i) The Policy Amended Motion P9A was seconded.
- ii) The Policy Amended Motion P9A was proposed by the Bylaws Committee Chair – Marilyn D.
- iii) Proposed to accept as a Friendly (housekeeping change) Amendment from Linda P.
- iv) Accepted as a Friendly Amendment.
- v) The proposed Policy Amended Motion P9A was debated pros and cons.
- vi) The proposed Policy Amended Motion P9A was further discussed for five minutes.
- vii) The proposed Policy Amended Motion P9A was brought to a vote.
- viii) The Policy Amended Motion P9A was adopted.

c) Policy Motion P10.

**MOVE TO:**

Establish an ad-hoc committee to recommend funding guidelines for Outreach projects done by Intergroups and Groups. Policies and Procedures, forms, and criteria shall be developed as needed. The Committee shall present their work to the Summer Conference.

- i) The Policy Motion P10 was seconded.
- ii) The Policy Motion P10 was presented by the Bylaws Committee Chair – Marilyn D.
- iii) The proposed Policy Motion P10 was debated pros and cons.
- iv) The proposed Policy Motion P10 was further discussed for five minutes.
- v) The proposed Policy Motion P10 was brought to a vote.
- vi) The Policy Amended Motion P10 was adopted.

d) Emergency New Business Motion P11.

**MOVE TO:**

Create an ad hoc committee to review and update the Region 5 Convention Guidelines (pages D1 – D8). Present status at the Region 5 Summer 2022 Conference Call.

**INTENT:**

This committee will review the existing Convention Guidelines (November 2016) and recommend updates, additions, best practices. Virtual conventions also need to be addressed in the Guidelines.

**IMPLEMENTATION:**

No changes anticipated to documentation until the 2022 Fall Assembly. There may be motions to consider at that time.

**RATIONALE:**

The current Convention Guidelines are very outdated. There is nothing included about how virtual conventions are held/managed. This whole section of our documentation needs thorough review and updates. Current and previous Convention Chairs (and the R5 Trustee) will have much to offer to bring this material up-to-date.

- i) The Emergency New Business Motion P11 was presented by the Bylaws Committee.
  - ii) The Emergency New Business Motion P11 was debated pros and cons.
  - iii) The Emergency New Business Motion P11 was further discussed for five minutes.
  - iv) The proposed Emergency New Business Motion P11 was brought to a vote.
  - v) The Emergency New Business Motion P11 was adopted.
- 7) Convention Bids:
- a) Barb E will check with her Intergroup to see if Greater Cincinnati Intergroup will host the 2023 Region 5 convention.
  - b) Need bid for 2024 Region 5 Convention.
- 8) Recognized outgoing Representatives:
- a) Amanda M.
  - b) Preston F.
  - c) Cassidy S.
- 9) Announcements were made.
- 10) New Ad Hoc Convention P & P Review Committee Volunteers:
- a) Kerry M.
  - b) Pam P.
  - c) Deanna B.
  - d) Barb K.
- 11) New Representative Graduation Ceremony was conducted.
- 12) The 2022 Spring Sunday Morning Assembly was adjourned at 10:07 AM ET, 9:07 AM with The OA Promise.

## Keri J. Evans

Keri E.

Region 5 Secretary

Minutes Approval Committee: Pam P. representing Cleveland Central Intergroup and Amanda M. representing Greater Dayton Intergroup

Date Minutes were approved: 3/18/2022