



DELEGATE SUPPORT FUND APPLICATION

Our intergroup requests assistance from the Region 5 Delegate Support Fund in order to send a delegate to the annual World Service Business Conference in Albuquerque, New Mexico, USA.

<i>Please – Print Legibly</i> Intergroup Name	Intergroup #
Address	Region #
City	State/Province
Country	Postal Code
Contact Name	Telephone #
Address	Email Address
City	State/Province
Country	Postal Code
Delegate Name	Delegate Telephone #
Intergroup Officer Signature/Title	Delegate Email Address

Has the intergroup ever sent a delegate to WSBC? Yes No If “Yes,” when? _____
 Has the applying delegate ever attended WSBC? Yes No If “Yes,” when? _____
 Will the applying delegate be your only WSBC delegate this year? Yes No
 Does the intergroup attend Region 5 Assembly? Yes No
 Has the intergroup also applied to World Service for delegate support? Yes No

SUPPORT FUND TABULATION TABLE (IMPORTANT!)

Delegate’s estimated total expenses for WSBC 20xx: (itemize on page 5)	\$ _____
Less amount contributed by the intergroup:	\$ (_____)
Less amount contributed by other sources: (neighboring intergroups, fundraising, etc.)	\$ (_____)
Amount of money requested from Region 5 Delegate Support Fund:	\$ _____

(NOTE: Intergroup must attach the latest financial statement in order for the application to be considered. The form provided on page 6 may be helpful.)



ESTIMATED DELEGATE EXPENSES

Expenses: Lesser of Airfare or Mileage (at current IRS rate)	\$ _____
Long-term parking	\$ _____
Transportation to/from hotel (shuttle)	\$ _____
Hotel Room *	\$ _____
Food *	\$ _____
Registration fee (\$119)	\$ _____
Other (please itemize expenses by attaching a separate sheet)	\$ _____
TOTAL:	\$ _____

*Funding is based on the delegate sharing a room with at least one other delegate. If the delegate chooses to room alone, he/she is responsible to pay the difference between the cost of a single room and half of a shared room. Estimated lodging for five nights, double occupancy (including taxes) is \$395 per person. Estimated meals for five days are \$245.

FOR REGION 5 BOARD USE ONLY

Date intergroup last represented at WSBC: _____

Date last funded: _____

Agenda Questionnaire returned in prior years: YES NO

Application: Approved Denied Wait List

Reason denied: _____

Intergroup / delegate contacted by: _____

Completed Application must be received by Region 5 no later than September 30th, 2022
Region 5 Treasurer
P.O. Box 221224
Shaker Hts. Ohio 44122



INTERGROUP'S FINANCIAL STATEMENT

A financial statement for the period January 1, 2022 through August 31, 2022 must be included with your application for funds. The format below may be used.

Cash on hand January 1, 2022	\$ _____
Plus: Income received: Contributions	\$ _____
Fundraisers	\$ _____
Sales	\$ _____
Other	\$ _____
Less: Expenses paid: Rent	\$ (_____)
Utilities	\$ (_____)
Newsletter	\$ (_____)
Travel	\$ (_____)
Literature	\$ (_____)
Other	\$ (_____)
Cash on hand August 31, 2022	\$ _____
Minus amount of prudent reserve:	\$ (_____)
Please list any other outstanding financial commitments:	\$ _____
	\$ _____
	\$ _____
Total available cash on hand August 31, 2022	\$ _____