

Region 5 Convention Committee Report

Indianapolis Labor Day weekend.

November 1, 2025

Acting secretary: Kerry M in place of Megan

Chari: Barb K

Other members present: Marilyn D., Ali E

Discussions: Reviewed Timeline. Seed money received. Monthly meetings in place. DJ had been contacted. Chairs of subcommittees will go to hotel for taste testing to avoid problems similar to Milwaukee's convention. Agenda in process. Venue is in place and will provide shuttle from the airport if needed.

Subcommittees: Are in place

Programming, Publicity, Huggers, Table Decorations, Hotel Liasons, Volunteers, Literature, Raffle, Hospitality. Still looking for Registration Chair. Consider adding a entertainment committee.

Actions: Barb K will talk to Barb H Treasurer regarding mail in registrations.

Barb K will communicate with the Board regarding the fee.

The flier needs to be posted in LincLine and presented to Region 5 and World Service.

Taping company needs to be approached.

DJ needs to be firmed up.

Need to move on registration prices; Registration committee will discuss with Region 5 secretary regarding set up on RegFox. The registration form will include a la cart options for food. There will be a plated dinner on Saturday which will be included in Registration. Members can bring food to eat in the Hospitality Room.

Volunteer Coordinator will contact all volunteers. Audio visual volunteers will be needed. See Milwaukee report from last convention for details. The volunteer coordinator will work with Sober Voices in order to coordinate these volunteers. See Convention guideline for description for Audio Visual position.

Barb K will send the Nov 1st minutes out to the subcommittee chairs.

Next meeting November 20th 7pm via Zoom.

Zoom Meeting ID: 825 8251 0593. Passcode: 12 Freedoms

BYLAWS COMMITTEE MEETING Report

11/1/25

Attendance: Susan Mc – Chair
Juliette R – Trustee
Allen B – Representative
Barbara – D – Representative
Betsey – D – Representative
Suzy R – Representative
Gerri M - Parliamentarian

Opened with Serenity Prayer

Gerri volunteered to write the minutes.

Susy read the purpose of the committee, Betsy read the Fall Assembly Report, including the many motions presented for voting at this Assembly.

Meeting Recap

- Allen and Susan: Draft motion regarding hotel liaison position – move to have the board assign someone with appropriate skill set to handle hotel liaison duties which may or may not be the Vice President or even a Board Member or Representative.
- Juliette: World Service requests intergroups to submit/renew their bylaws. Juliet will determine frequency even if changes are not made, the address to email them to, ***
- Bylaws Committee: Update Policies and Procedures Manual, Article II, Section D, Paragraph 2, C,1 (under Secretary duties) to specify "Region 5 bylaws" instead of just "bylaws"
- Juliette: Found and sent the Central Illinois bylaws to the Susan Mc
- Gerri: Provide wording for suspension of bylaws language for committee consideration (Bylaws Article V, Section C [Permission for any exception (in R5 Representative eligibility) may be requested])
- Bylaws Committee: Consider adding reminder language to Assembly Information document about intergroups keeping bylaws current and submitting them to WSO

The meeting was closed with the Serenity Prayer.

Three take-aways:

- 1) The writing of a motion to address the change in Hotel Liaison position has been assigned.
- 2) Information regarding how and when intergroups are expected to submit bylaws to WSO will be determined.
- 3) A motion will be written to make an editorial update to the Region 5 Bylaws concerning the Secretary duties.

Region 5 Media Committee Meeting Report

for Saturday November 1, 2025

Acting secretary Evelyn S.

Acting Chair Carol Ann M.

Media Committee R5 Board Liaison – Keri E.

Other members present: Thomas M. and Amy G.

Notes:

1) Reviewed past work done since Spring 2025

-Added " What's New " section on Region 5 website

- Encouraged group to submit articles to region website.

2) New Focus and items to work on going forward:

- Articles to be submitted to website before Spring Assembly 2026

-More discussion of this committee's duties will be done by current / remaining members @ Spring 2026

Assembly

-3 current committee members will be leaving their service positions after the Fall Assembly.

Finance Committee Report

Nov. 1, 2025

Present: Barbara H., Treasurer; Liz Z., Lynn H., Hudson S., Sally L., Mary Ann P., Beverly B.

Last committee meeting was at March 2025 Business Assembly. Another meeting was planned, but life happened and a meeting was not possible and did not seem necessary at the time. It would be nice to meet before the next Business Assembly. Barbara would appreciate a co-chair to help with organizing meetings.

Look at Budget for 2026 and review 2025 Budget vs Actuals YTD

- Reduce amount for assembly registrations and collection because of one business assembly being virtual (registrations 1500, collections 300).
- Convention registration – reduced attendance in 2025 so reduced income prediction for 2026 to 25,000.
- Hotel expenses went up tremendously so increased budget for assembly costs.
- Officer and parliamentarian travel reduced because convention will be centrally located. Reduced to 2500.
- Change line items to parliamentarian/hotel liaison expenses (instead of broken out with registration and travel)
- Reduce Intergroup funding assistance to 2000 because only 1 assembly in person.
- Looking for input from outreach committee of the whole re: budget request. Divide the amount between Outreach and Professional Exhibit Fund (2000 each).
- Left predicted 2026 convention expenses the same as actuals from Milwaukee 2025.
- Seed money is given one year ahead of convention. Need to straightened out in budget vs actual report to reflect seed money given for conventions.
- Increased money for Chair expenses to go to 2026 WSO business conference – to 2000 at least
- Delegate fund for Region 5 delegate to attend World Service Business Conference – increase to 2000.
- Reduced cost of chair expenses to WSO convention because will not be held in 2026.
- Operating expenses – big increase in printing budget. Cost of copies has gone way up.
- Webconnex - Cost of accepting donations by credit card so it is not paid by the donating group
- Storage and shredding – storage has been closed down as of Nov. so reduced expense to 0. If individual officers pay for shredding, they can charge it to their expenses.
- Webmaster fee (1500/quarter so increase total to 6000)
- Equipment – keep some in there in case a new computer is needed.
- Officer expenses can be broken down by officer if needed.
- Software subscriptions
- Accounting fee – was at 2000 last year but only paid 800. Estimated 1000 for 2026.

- WSO donation – will try to give 10,000 again depending on prudent reserve
- Professional exhibit funds – if PIPO wants to do something. No \$ amount listed right now but there is money that could be used.

Problems and Goals:

- At last convention, we did not have a way to accept charge card for convention walk-in registrations. Need a Zelle account or something to be able to accept charges. Goal to look into how to do it.
- With changes, budget now shows a surplus income of about 7000. Increase budget to outreach committee of the whole and professional exhibit funds to 5000 each to support intergroups. Gets closer to a balanced budget.